



HOME SHOW

February 21 – 23, 2025

2025 BOOTH SELECTION

ALL CONTRACTS DUE MARCH 20, 2024

Only CVHBA members are eligible to sign-up for a 2025 Home Show Booth.

Contracts for all booths are due March 20, 2024.

[ONLINE SIGN-UP FORM](#)

What is the booth sign-up process? Any members interested in participating in the 2025 Home Show are encouraged to review this information and submit the contract and deposit by March 20, 2024. Only contracts received by March 20 are guaranteed booth space. Booths based on booth size preference order (multiple booths will be assigned before single booths). *However, if there are more booths requested than available, we will remove booths from multiple booth holders in reverse draw order until the number of booths requested matches the number of booths available.*

Mega booths, L shaped booths, and those requesting 4 or more booths will be assigned based upon requested preferences. **All 1, 2 and 3 booth holders will select their booths live on Zoom on Wednesday, April 17, 2024.** Please review the sign-up process for each type of booth below.

Note: Any members who sign up for a booth and pay in full ON OR BEFORE February 18, 2024 will receive a \$50 discount per booth. The payment for the booth MUST be received by the CVHBA office by February 18 in order to qualify for this discount – this includes any checks mailed MUST be in our mailbox by February 18. Booth sign-up will also be available during the 2024 Home & Garden Show for the CVHBA participating members. **THERE ARE NO EXCEPTIONS.** If the full payment is not in our hands by February 18, the discount does not apply.

Map - The map for 2025 will not be set until after the 2024 show, but a preliminary map based upon 2024 is available.

Mega Booths and “L” Shaped Booths

A mega booth is a larger booth (28' x 25' or 28' x 20') labeled as booths A, B, C and D on the facility map. More than one member can work together to purchase a mega booth, but all members must fill out and sign an Application and Contract. There are three “L” shaped booths available on corners in the facility that are approximately three 10x10 booths in an ‘L’ shape. Mega and “L” shaped booths will be assigned before regular booths.

1. **Turn in contract, down payment & preferences.** Please indicate on the Application your preference as to which booth(s) you prefer in rank order.
2. **Draw a number.** You will receive a draw number when your application is submitted. This will be used to determine preference order for assigning booths. If there are more requests for these booths than booths available, those with priority draw numbers will receive a booth and those not receiving a mega or “L” shaped booth can still participate in the regular booth process.
3. **Booth Assignment.** All members requesting a mega or “L” shaped booth will be notified of their status by April 15.

4 or More Regular Booths

1. **Turn in contract, down payment & preferences.** Please indicate on the application your booth location preferences.
2. **Draw a number.** You will receive a draw number when your application is submitted. This will be used to determine preference order for assigning booths.
3. **Booth Assignment.** All members requesting four or more booths will be assigned by *Monday, April 15*. If one of your booth preferences is not available, you will be called to select your booth space.

1, 2, or 3 Regular Booths –Sign-up Day Wednesday, April 17

1. **Turn in contract, down payment & preferences.** You DO NOT need to indicate booth preferences on your contract as you will be signing up for your preferred booth.
2. **Draw a number.** You will receive a draw number when your application is submitted. This will be used to determine order for assigning booths.

3. BOOTH ASSIGNMENT DAY ON APRIL 17

All members requesting one, two or three regular booths will connect live on Zoom to select their booth on Wednesday, April 17 during the assigned time. **We strongly encourage logging into Zoom a little before the start of your assigned time to see what booths are available.**

Booth Selection Times

| | | |
|----------|----------|-----------------------|
| 9:00 am | 3 booths | All Draw Numbers |
| 9:30 am | 2 booths | Draw Number 1 - 30 |
| 10:00 am | 2 booths | Draw Numbers 31-60 |
| 10:30 am | 1 booth | Draw Numbers 1 – 50 |
| 11:00 am | 1 booth | Draw Numbers 51 - 100 |

What if I can't login to select a booth? Everyone is strongly encouraged to be present if possible. However, if you are unable to select your booth, you will need to notify us at least 1 week in advance. We will select a booth for you based upon the preferences you discuss with us when we reach your draw number. If you do not contact us in advance and are not present during booth selection, we will assign your booth after the other booth holders in your group (3, 2 or 1 booth holder) select their booths.

What if I don't care where my booth is? No problem! Just let us know this and we will assign your booth after we complete the selection process and will notify you of your location.